



Prospectus 2013

Centre for Learning

MISSION STATEMENT

To develop ICT functional skills across business the delivery value chain and across all levels of operations at a cost advantage

VISION STATEMENT

To be a leading, efficient and effective provider of ICT skills development solutions

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School of Enterprise Management

Faculty of Safety, Health and Environment

The Occupational Health and Safety Act, Act 85 of 1993, stipulates that it is every employer's duty to ensure that the workplace is a safe place to work in and that it does not pose a health risk to employees working there. The SHE Faculty offers a variety of short training courses with the aim of obtaining the competencies required to ensure a safe, healthy and environmentally friendly workplace. Furthermore, the training satisfies legal compliance and ensures that best practices are adopted to protect Employers and Company Shareholders against any H, S. & E liability. Our training interventions will assist employers in taking their Safety, Health and Environmental practices and activities to beyond just being legally compliant.

Course Titles	Duration
SHE	
Health and Safety Representative Course	2 Days
SHE Legal Compliance Audits	4 Days
I.O.D & Incident Management	1 Day
Safe Use of Angle Grinders	2 Days
Introduction to SHE Management	2 Days
Occupational Health & Safety Legislation*	2 Days
Intro to Business Continuity Management	5.5 HRS
BCM Risk Assessment and BCP Documenting	1 Day
OHASA: Construction Regulations	2 Days
First Aid - Level 1	3 Days
Health and Safety for Committees	1 Day
Emergency Preparedness & Response Commit	2 Days

**The following courses / programmes are available subject to terms and conditions.
Enquiries must be directed to the Key Account Manager Abigail Sono sonoat@telkom.co.za**

SHE	
<i>Forklift Training - Novice</i>	<i>3 Days</i>
<i>Forklift Training - Re-Certification</i>	<i>1 Day</i>
<i>Pedestrian Controlled Stacker Novice</i>	<i>3 Days</i>
<i>Fall Arrest</i>	<i>3 Days</i>
<i>Mast & Tower Safety: Prac. Assessment</i>	<i>1 Day</i>
<i>Fall Arrest Re-Certification</i>	<i>2 Days</i>
<i>Industrial Rope Access Re-Certification</i>	<i>2 Days</i>
<i>Industrial Rope Access</i>	<i>5 Days</i>
<i>First Aid - Level 3</i>	<i>5 Days</i>
<i>Bell Super Logger (re-certification)</i>	<i>1 Day</i>