



Prospectus 2013

Centre for Learning

MISSION STATEMENT

To develop ICT functional skills across business the delivery value chain and across all levels of operations at a cost advantage

VISION STATEMENT

To be a leading, efficient and effective provider of ICT skills development solutions

+27 11 377 4041 | www.telkom.co.za/cfl



School of Enterprise Management

Faculty of Human Resources

The Human Resource Faculty facilitates, through development opportunities, the effective provision of productive and value-added HR services to the Organisation which will enable the pursuit of Organisational strategy. A core focus of the development is to enable professional HR practice and effective business partnering with HR customers to achieve Organisational goals.

Course Titles	Duration
Employee Relations	
Dealing with Incapacity in the Workplace	2 Days
Initiating and Chairing Disciplinary Enq	3 Days
Human Resources - Vendor	
Appreciative Inquiry (AI)	3 Days

Programmes

Course Titles	Duration
ETDP Programme	
Human Perf Improvement (HPI)	4 Days
Human Resource Management Programme	
HR Metrics and Reporting	3 Days

Workshops

Course Titles	Duration
Workshop: Human Resources	
Change Management - HR Business Partners	2 Days
Change Management for Promoters	1 Day
HR-ER Enablement: Collective Agreements	5 Hrs
The Better Relationships Stakeholders WS	2 Days