# Prospectus 2013

# **Centre for Learning**

#### **MISSION STATEMENT**

To develop ICT functional skills across business the delivery value chain and across all levels of operations at a cost advantage

#### **VISION STATEMENT**

To be a leading, efficient and effective provider of ICT skills development solutions

+27 11 377 4041 | www.telkom.co.za/cfl

## **School of Enterprise Management**

### **Faculty of Finance**

The Financial Faculty provides the necessary training in order to enable the organisation to increase profitability and manage its assets optimally. This Faculty focuses on providing development to enable all employees to make financially astute decisions. Learners will develop knowledge and understanding of the financial aspects of the organisation.

Duration
2 Days
1 Day

The following courses / programmes are available subject to terms and conditions. Enquiries must be directed to the Key Account Manager Abigail Sono sonoat@telkom.co.za

ISO 9001:2008 QMS Requirements3 DaysProcurement - Vendor1Pedestrian Controlled Stacker Re-cert1 DayOrder Picker5 DaysOrder Picker Recertification1 DaySchool of Accounting Programme5C1: BAI - Basic Accounting I5 DaysC1: BAI - Basic Accounting II5 DaysC1: BAI - Basic Accounting II5 DaysC1: BAI - Computerised Accounting5 DaysC1: BAC - Intro to Business Accounting5 DaysC1: IBAC - Intro to Business Accounting5 DaysC1: Study School 15 DaysC1: WEAF - Work Effectively in Acc & Finance5 DaysC2: API - Accounts Preparation I5 DaysC2: CMGT - Cash Management5 DaysC2: CMGT - Cash Management5 DaysC2: CMFA - Computerised Accounting5 DaysC2: Study School II5 DaysC2: Study School II5 DaysC3: BGT - Budgeting5 DaysC3: STAT - Business Tax5 DaysC3: STAT - Business Tax5 DaysC3: FNFT - Financial Statements5 DaysC3: FNFT - Financial Statements5 DaysC3: FNST - Financial Statements5 DaysC3: ICAS - Internal Control & Account Systems <td< th=""><th>Business Case Management</th><th></th></td<>	Business Case Management	
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